

## **ANNEX IX**

REFERRED TO IN ARTICLE 3.21

MOVEMENT OF NATURAL PERSONS

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MOVEMENT OF NATURAL PERSONS

Article 1

*Scope*

This Annex applies to measures by a Party affecting the entry or temporary stay of natural persons of another Party covered by its Schedule of Specific Commitments.

Article 2

*General Principles*

This Annex reflects the preferential trade relations between the Parties, the common objective to facilitate entry, temporary stay and work of natural persons on a mutually advantageous basis and in accordance with the Parties' Schedules of Specific Commitments, and the need for establishing transparent, secure, effective and comprehensive information and procedures for entry, temporary stay and work.

Article 3

*Procedures Relating to Entry and Temporary Stay*

1. The Parties shall ensure that their requirements and procedures relating to entry and temporary stay are pre-established and clearly specified.
2. In accordance with this Annex and subject to each Party's Schedule of Specific Commitments in Annex XII (Schedules of Specific Commitments), the granting Party shall issue entry and temporary stay to natural persons of another Party, provided that the applicable procedures and requirements are met.

Article 4

*Provision of Information*

1. In the application of Article 3.10 (Transparency) of the Agreement, each Party shall make publicly available information necessary for an effective application for the grant of entry, temporary stay and work in its territory. Such information shall be kept updated.
2. Information referred to in paragraph 1 shall include a description of, in particular:

- (a) all categories of visas and work permits relevant to the entry, temporary stay and work of natural persons covered by this Annex;
  - (b) requirements and procedures for application for, and issuance of, first-time entry, temporary stay and work permits, including information on documentation required, conditions to be met and method of filing; and
  - (c) requirements and procedures for application for, and issuance of, renewed temporary stay and work permits.
3. Each Party shall provide the other Parties with details of relevant publications or websites where information referred to in paragraph 2 is made available.

## Article 5

### *Expeditious Application Procedures*

1. The competent authorities of each Party shall process expeditiously complete applications for granting entry, temporary stay or work permits<sup>1</sup> submitted by service suppliers of other Parties, including applications for extensions thereof.
2. If the competent authority of a Party requires additional information from the applicant in order to process its application, they shall notify the applicant without undue delay.
3. Upon request by an applicant, the competent authorities of a Party shall provide, without undue delay, information concerning the status of its application.
4. The competent authorities of each Party shall notify the applicant for entry, temporary stay or work permit of the outcome of its application promptly after a decision has been taken. The notification shall include if applicable, the period of stay and any other terms and conditions.
5. If an application is terminated or denied, each Party shall, if applicable, inform the applicant in writing and without undue delay the reasons for such action. The applicant may submit a new application at its discretion unless otherwise prohibited by each Party's domestic laws and regulations.
6. Any fees imposed in respect of the processing of an application for grant of entry and temporary stay, including those in respect of visa or work permit or other authorisations, shall be reasonable, and shall reflect no more than the approximate administrative costs incurred.<sup>2</sup>

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<sup>1</sup> With respect to working permits, a Party may, in accordance with its domestic laws and regulations, limit the scope of this paragraph to applications submitted by the employer.

<sup>2</sup> This paragraph shall be without prejudice to fees related to Mode 4 that are inscribed in the Schedule of Commitments of a Party. The approximate administrative costs incurred will be determined in accordance with its applicable laws and regulations. In case of application procedures at regional or local level, the fees required may not necessarily be identical since the incurred costs may differ across regional administrations or local administrations.

Article 6

***Contact Points***

1. Each Party shall establish contact points to facilitate the access of other Parties' service suppliers to the information referred to in Article 4 (Provision of Information).
2. The contact points referred to in paragraph 1 are:
  - (a) for the Republic of Indonesia, the Ministry of Trade;
  - (b) for Iceland, the Ministry for Foreign Affairs;
  - (c) for the Principality of Liechtenstein, the Office for Foreign Affairs;
  - (d) for the Kingdom of Norway, the Directorate of Immigration;
  - (e) for the Swiss Confederation, the State Secretariat for Economic Affairs.

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